



## Spring Events Internship

Since 1984, San Antonio Sports has put San Antonio on the global stage. From NCAA Championships to the Rock 'n' Roll San Antonio Marathon, the premier events we've hosted have delivered more than \$1 billion for our local economy. But we are not just about big games. We are a nonprofit organization that works every day to transform our community through the power of sport.

The San Antonio Sports (SAS) Internship Program provides an excellent opportunity for participants to gain experience in the many facets and areas that are involved in planning, executing, and promoting events in the San Antonio area. The spring events internship is centered around both the All-Star Basketball Game and Fiesta FitFest which both take place in the spring months. The internship will conclude with a focus on the Corporate Cup event that takes place in late May/early June. Individuals within the spring program should also be prepared to be a key part of the team and to work directly with members of the SAS team throughout the semester for all events managed by San Antonio Sports, and assist each of our event partners to ensure excellent, memorable events for all attendees.

### **DUTIES AND RESPONSIBILITIES:**

- Assist SAS in the planning and execution of owned and hosted events to include Fiesta FitFest, *i play! afterschool* youth tournaments, All-Star Basketball Game, Activate 5K events, and Corporate Cup.
- Provide operations support on-site for event set-up and during event day(s).
- Assist SAS in the planning of operations for the All-Star Basketball Game.
- Manage event purchases, customer communication, and merchandise inventory.
- Assist with All-Star Basketball Game participant communication and competition management.
- Conduct research and update biographies for the 2026 Hall of Fame nomination process
- Assist with Corporate Cup sport competition planning, scoring, and operations.
- Conduct social media research for Beyond the Game program.
- Assistance with administrative functions as needed.
- Other duties/tasks as assigned.

### **QUALIFICATIONS:**

- Students must currently be in their sophomore year or above with a preferred major or minor in Sports Management, Hospitality, Marketing, or Communication but not required.
- Excellent verbal and written communication skills.
- Ability to manage multiple projects and deadlines.
- Must possess a positive attitude and work ethic.
- Knowledge of Microsoft Office (Word, Excel, & Outlook).
- Available to work at least 15 hours per week during regular business hours (9:00am - 5:00pm, Monday-Friday). Some weekends and events may be required during heavy event times. Hours are flexible and will be based upon the intern's schedule.
- Must have reliable transportation to travel to the SAS office and event locations.
- Must have the ability to lift up to 30 lbs.

### **THE IDEAL CANDIDATE:**

Self-motivated individual with the ability to think outside the box and function well in a team environment. This will be a hands-on position in which the more the intern puts into the program, the more he/she can expect in return. The intern will be exposed to various areas of sports management and will have the opportunity to learn more about the sales, marketing, and event management process that SAS executes in order deliver high quality events.

### **MEASUREMENTS:**

- Completion of assigned tasks – TBD at internship overview meeting.
- Complete a written report of projects upon completion of the internship that meets with the approval of the Internship Coordinator of the respective college or university.

### **CREDIT HOURS:**

The San Antonio Sports Internship Program may (but not required) include credit hours as determined by the internship program guidelines of the applicant's college or university.

### **APPLICATION PROCESS:**

Please submit the following (via email) to [dmurphy@sanantoniosports.org](mailto:dmurphy@sanantoniosports.org).

- Resume + References
- Letter of interest/cover letter

### **SCHEDULE & PAY**

- *Compensation: \$12/hr*
- *Time Requirement: Must be available to work in-person a minimum of 15-20 hours per week with extended hours on evenings and weekends for all SAS scheduled events.*
- *Length of Internship: January 13, 2025 – June 2, 2025*
  - *Key volunteer opportunity for applicant at the All-Star Football Game on Jan. 11, 2025*

Qualified applicants will be contacted to schedule an interview.

*San Antonio Sports  
Alamodome  
100 Montana Street, Suite 311  
San Antonio, TX 78203*

*For questions, please contact Deirdre Murphy at [dmurphy@sanantoniosports.org](mailto:dmurphy@sanantoniosports.org).*

For more information about San Antonio Sports, please visit [www.sanantoniosports.org](http://www.sanantoniosports.org)